

Operative Progress Notes

An operative progress note, which is separate and distinct from the dictated detailed operative report, shall be entered in the medical record immediately after surgery to provide pertinent information for use by any individual who attends the patient. It shall contain the name of the primary surgeon and assistants, findings, description of the procedure performed, estimated blood loss, blood products and fluids administered, specimens removed, and postoperative diagnosis. The note should also highlight any concerns that will require follow-up by individuals who will be taking care of the patient after the operative procedure. In cases in which there are significant concerns, the operative note should be supplemented by direct person-to-person communication.

Patient-Specific Prescribing

When prescribing medications, consideration of drug interactions, drug-disease interactions, side effects, and any underlying organ dysfunction is important. Considering these and other patient-specific factors at the point of prescribing will help avoid medical errors. This is especially important when using drugs with which the prescriber has only limited familiarity. Drug information references such as Micromedex, Lexi-Comp, and American Hospital Formulary Service (AHFS) may help and are available through JHH public workstations and/or Welch Web. Prescribers may also contact the Drug Information Service for assistance at 5-6348 or 4-INFO (4-4636) or email non-urgent patient care questions to jhhdic@jhmi.edu.

Safety Attitude Questionnaire

For the fourth year, the Johns Hopkins Hospital Patient Safety Committee will be conducting an annual safety culture survey (SAQ). Starting May 23 through June 27, surveys will be distributed to Johns Hopkins faculty and staff on the Broadway campus as well as Greenspring Station and White Marsh. We encourage all faculty and staff who receive an SAQ to take five to 10 minutes to fill it out and return it to your departmental survey coordinator. *Questions can be directed to Lori Paine (lapaine@jhmi.edu).*

2008 Risk Management Seminars

Risk Management seminars will be held in Hurd Hall on the following dates.

- June 12, noon
- July 15, 5:30 p.m.
- September 16, 5:30 p.m.
- October 20, 5:30 p.m.
- November 8, 11 a.m.
- December 10, 5:30 p.m.

For additional information, contact the Legal Department (410-955-7949).

The Johns Hopkins Hospital Code of Conduct

The Johns Hopkins Hospital has a Code of Conduct “to define personal and professional standards of conduct and acceptable behavior for all people while carrying out assigned responsibilities at The Johns Hopkins Hospital (JHH) including its regulated sites.” It is the responsibility of individuals to act in a manner consistent with this code of conduct and to support the code of conduct by holding others accountable to these standards. Code of conduct violations need to be reported to a supervisor, either directly, or via Patient Safety Net (<http://www.insidehopkinsmedicine.org/psn/>), the Hospital’s online event and service concern reporting system.

When reported, violations of this code of conduct will be addressed through appropriate administrative, departmental and human resource policies related to inappropriate behavior and conduct. The JHH will not tolerate acts of retribution or consequence to any employee who carries out the standards of or reports violations to this code of conduct.

The standards of conduct summarized below will help to ensure a positive environment for staff, patients, visitors, and a culture that optimizes patient care and safety.

Standards of Conduct and Professionalism

1. Treat all persons, including patients, families, visitors, employees, trainees, students, volunteers, and healthcare professionals with respect, courtesy, caring, dignity and a sense of fairness and with recognition of and sensitivity to the needs of individuals from diverse backgrounds (including gender, race, age, disability, nationality, sexual orientation and religion).
2. Communicate openly, respectfully and directly with team members, referring providers, patients and families in order to optimize health services and to promote mutual trust and understanding.
3. Encourage support and respect the right and responsibility of all individuals to assert themselves to ensure patient safety and the quality of care.
4. Resolve conflicts and counsel colleagues in a non-threatening, constructive and private manner.
5. Teach, conduct research and/or care for patients with professional competence, intellectual honesty, and high ethical standards.
6. Promptly report to supervisor, any individual who may be impaired in his or her ability to perform assigned responsibilities due to any cause (e.g., emotional issues, substance abuse).
7. Promptly report adverse events and potential safety hazards and encourage colleagues to do the same.
8. Willingly participate in, cooperate with and contribute to briefings and investigations of adverse events.
9. Respect the privacy and confidentiality of all individuals. Adhere to all JHH policies and HIPAA regulations regarding personal health information.
10. Uphold the policies of the JHH.
11. Utilize all Johns Hopkins facilities and property, including telecommunication networks and computing facilities, responsibly and appropriately.
12. Participate in education and training required to perform job duties.
13. Be fit for duty during work time, including on-call responsibilities.

For additional information, go to http://www.insidehopkinsmedicine.org/icpm/ORG007code_conduct.pdf

JHH Medical Staff News
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